

# **NEW HOLLAND PARISH COUNCIL MINUTES**

Clerk to the Council: Deb Hotson

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Minutes of the monthly meeting of New Holland Parish Council held at 6.30pm on Wednesday 20<sup>th</sup> May, 2020 at New Holland Community Centre, Barrow Road, New Holland.

Present: Cllr G Booker, Cllr O Booker, Cllr Graves, Cllr Robinson & Cllr Woodhead (Chair).

Also present: 2 residents & Deb Hotson – Clerk to the Council.

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## **2005/01 Apologies for absence**

Apologies for absence received from Cllrs Ascher & Rank.

The Clerk read out the Zoom meeting guidelines.

## **2005/02 Procedural**

- a. To devolve power to the chairman and clerk for a period covering the Covid19 pandemic.  
**Resolved** – devolved powers to the chairman and clerk if required for a period to cover the pandemic.
- b. To agree the meeting dates for 2020/21.  
**Resolved** – meeting dates approved.

## **2005/03 Public Participation**

**Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

Residents raised concerns about the lack of information from the community to assist the vulnerable through the pandemic.

This will be looked at in more detail when the Parish Council is functioning properly.

The Clerk stated that a Ward Group had formed to support all parishes in the Ferry which the Clerk was part of pointing the vulnerable to able volunteers.

**Resolved** – re-open the meeting.

## **2005/04 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
None declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.  
None outstanding.

## **2005/05 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 19<sup>th</sup> February, 2020 were approved and signed as a true and correct record.

## **2005/06 Clerk's Report**

- a. Clerk has reported all NLC highway issues. Agenda item.
- b. Clerk has contacted the Environmental Team with regard to the Millennium Walk – cutting down of the trees, replacement of PROW signage and repair to the gravelled area.

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## **2005/07 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.  
No apologies or report received.

## **2005/08 Community Centre**

- a. To receive an update on the centre refurbishment project determining further actions.  
The refurbishments to the external have all been completed and the grant funding reclaimed.  
**Resolved** – approval of the £900 cost to replace the fencing and gate to the rear.  
Clerk to be provided with a quote for the internal works and a further two quotes to be obtained.
- b. To determine and review any other actions.  
The Clerk has obtained a £10k small grant fund from Government via NLC to support the Centre through Covid19.

## **2005/09 Delegate Reports**

- a. To receive the Chairman's Report for 2019/20.  
The report was circulated prior to the meeting and Cllr Woodhead re-enforced the thanks to Councillors and the Clerk for their support and effort.
- b. To receive a report from the Recreation Ground Committee determining any actions required.  
The Committees activities have been limited due to Covid19. The grass cutting has been maintained.
- c. To receive a report from the New Holland Regeneration Group determining any actions required.  
Due to Covid19 this has had no further work undertaken.
- d. To receive an update from the Railway & Transport Representative determining any actions required.  
Cllr Graves stated that BCCRP have kept in touch with members but all meetings have been cancelled.  
Clerk to ask Network Rail why they had not undertaken the points and level crossing works while the railway has been closed.  
The trains are now back running although there have been issues.  
BCCRP are to deliver the 4 replacement planters to the station in due course.

## **2005/10 Police Matters / NATs / Neighbourhood Watch (NHW)**

- a. To receive comments on police matters, determining any actions required.  
A couple of issues have occurred in the village that have been reported to the Police but no actions have been taken. Clerk to chase with the local police.
- b. To be notified of any CCTV requests for footage which have been made to the Parish Council from Humberside Police.  
No requests received.

## **2005/11 Highways / Footpaths / NLC issues / Parish Issues**

To notify the Clerk of any issues to be taken up with NLC.

Clerk to report the broken signage opposite Goxhill Road end on Barrow Road. No directional signage to New Holland.

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The grass verge along Barrow Road has still not been cleared and is now all overgrown with debris. The contractor has been unable to cut part of the grass. This was down to a farmer dredging the dyke and leaving the debris on the roadside. NLC are supposedly following this up and have been since January.

Cllr Booker stated that there were problems on Westburn Avenue with vehicles parking on the verge and damaging it. Photos to be provided and the Clerk to report.

## **2005/12 Planning**

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

**2020/680** – planning permission to erect a timber framed summer house at 5 Peploe Crescent.

**Resolved** – no objection but the Parish Council support the comments from the resident that are on the website. The Council due to isolations have been unable to view the application. Clerk to put on to the next agenda the election of a Planning Representative.

## **2005/13 Correspondence for Discussion/Decision**

- a. To be notified of the citizen advice Lincs funding request determining any actions required.  
Item noted.
- b. To be notified of the NLC Speed Monitoring Schedule and Covid 19 information determining any actions required.  
Item noted.
- c. To be notified of the Citizens Advice North Lincs Community Services determining actions required.

Clerk to inform Citizen Advice that there are 2 groups the Craft Group and WI.

### **Correspondence for Information**

- d. ERNLLCA April & May 2020 newsletter.
- e. NLC Highway updates.
- f. Police & Crime Commissioner Media Information.
- g. Covid19 community update.
- h. PCC Election notice of cancellation from NLC.
- i. BCCRP Minutes of the meeting held 03/03/20 & cancellation of OMG.
- j. Salt bin on order for the centre.
- k. Planter replacement at the Station will be carried out when circumstances permit.

## **2005/14 Accounts**

- a. To approve the membership renewal to HWRA for £50.  
**Resolved** – renewal of membership.
- b. To approve the engagement of the contractors as per the tender summary circulated for the grass cutting as contractor A for grass verges and contractor D for flower beds and general cutting and contractor C for PROWs.  
**Resolved** – approval of contractors.
- c. To consider taking on the devolved grass verge/PROW cutting for South & North Killingholme as requested by NLC.  
**Resolved** – the Parish Council approved the taking on the devolved grass cutting for the parishes for a period of 3 years at the same funding.

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- d. To consider the quotes received for the grass verge/PROW cutting for South & North Killingholme.  
**Resolved** – contract C was selected from the tender summary circulated prior to the meeting.
- e. To consider a donation to LIVES.  
**Resolved** – the Parish Council declined submitting a donation due to a recent incident in the parish.
- f. To be notified and approve the Internal Audit report 2019/20 and determine any actions required.  
**Resolved** – approval of the report. The Clerk will address all issues raised.
- g. To review and approve the Annual Return Assertions Pro forma Policy for 2019/20.  
**Resolved** – approval of the pro forma.
- h. To approve the Annual Governance Statement 2019/20.  
**Resolved** – approval of the Governance Statement.
- i. To approve the Accounting Statement 2019/20.  
**Resolved** – approval of the Accounting Statement.
- j. To consider the renewal of the Insurance Policy.  
**Resolved** – approval to renew for 1 year at £340.49.
- k. To consider membership renewal for ERNLLCA at £441.94 for 2020/21.  
**Resolved** – approval to renew the membership.
- l. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the month accounts for payment.

02.04.20	British Gas	Community Centre expenditure	£295.06
03.04.20	Lawn & Order	Grass verge cutting – cut 1	£234.00
12.05.20	Lawn & Order	Grass verge cutting – cut 2	£234.00
12.05.20	JB Rural Services	Ground Maintenance – Millennium Park, Station & Centre	£120.00
		Ground Maintenance – planting – April	£180.00
20.05.20	D Hotson	Salary/Tax – April & May	
20.05.20	R Dixon	Internal Audit Fee	£365.00
20.05.20	Vision ICT	Webhosting & Email June20-May21	£276.00
01.05.20	British Gas	Community Centre expenditure	£74.45

## **2005/15 Minor Items**

- a. To take any points from members.
  - Cllr Graves asked if a response had been received from WI with regard to the removal of the notice board on the junction of Marsh Lane and allowing the WI to have a section in the main notice board on Barrow Road. Agenda item for a future meeting.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - British Red Cross donation request – agenda item for the next meeting.

## **2005/16 Agenda Items for the next meeting –**

- Planning Representative.
- British Red Cross donation request.

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**2005/17 To confirm the date and time of the next meeting as 17<sup>th</sup> June, 2020 at 6.30pm – via a Zoom platform.**

**2005/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items to be discussed.

The meeting closed at 7.20pm.