

# **NEW HOLLAND PARISH COUNCIL MINUTES**

Clerk to the Council: Deb Hotson

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Minutes of the monthly meeting of New Holland Parish Council held at 7pm on Wednesday 18<sup>th</sup> July, 2018 at New Holland Community Centre, Barrow Road, New Holland.

Present: Cllr Ascher, Cllr G Booker, Cllr O Booker, Cllr Harrison, Cllr Rank & Cllr Woodhead (Chair).

Also present: Cllr Clark & 13 residents.  
Deb Hotson – Clerk to the Council.

## **Public Participation**

Mrs Hillman stated that she objected to the ‘no dogs allowed’ signage that has been erected at the Millennium Park as there was cats and youths with beer bottles too spoiling the area. The Clerk stated that the reason for the installation was that while cutting the grass the contactor had been covered in dog faeces and it was for the few irresponsible dog owners that spoil it for the majority of responsible dog owners.

2 residents left the meeting.

Mrs Dent asked if she could locate some different tyres at the entrance to the Millennium Walk – it was agreed the best time to do this was possibly after the Best Kept Village judging which starts 22/07.

Cllr Woodhead opened the meeting.

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### **1807/6 Apologies for absence**

Apologies for absence received from Cllr N Graves.

### **1807/7 Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ascher declared a personal interest in agenda item 1807/17c.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

### **1807/8 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 20<sup>th</sup> June, 2018 were approved and signed as a true and correct record.

### **1807/9 Procedural**

To review and approve the Community Emergency Plan.

The plan was reviewed and the Clerk will add the information and circulate for further discussion at the next meeting.

### **1807/10 Clerk's Report**

a. GDPR documents placed on to the website.

b. Clerk has been in contact with regard to the installation of the defib – agenda item.

c. Map of the parish paths sent to Cllr H Graves.

d. Millennium Walk dyke side has been cut back.

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- e. Clerk has made enquiries with NLC with regard to the installation of CCTV cameras at the roundabout – agenda item.
- f. All highway issues reported to NLC.

## **1807/11 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs Hannigan & Wells.

Cllr Clark informed the Council that he had finished his mayoral duties on 17/05 for the 2<sup>nd</sup> time. He had undertaken a skydive and raised £3.5k, in total £42k had been raised this year and he had raised £34k in 2013/14, totalling £76k. Cllr Clark was congratulated on his achievement.

## **1807/12 Delegate Reports**

1. To receive a report from the Recreation Ground Committee, determining any actions required.

Cllr Woodhead stated that two new gates had been erected, one at each end of the playing field. Planning was ongoing for the New Holland at War event for 2019. Cllr Woodhead will be talking with the Clerk after the meeting with regard to help with the planning application and Community Grant application.  
A quote was being obtained for the grass cutting.
2. To receive an update with regard to the Community Centre determining actions required on the following items: -
  - a. To determine actions required on future works and outstanding items.

Cllr G Booker stated that the fire extinguishers needed erecting, Clerk to look for the locations map. Brackets to be purchased if the old ones cannot be found and the fire extinguishers to be mounted asap.  
Cllr Booker stated that an extra electrical supply was required in the main kitchen – Clerk to arrange for a contractor to come out and quote.  
Cllr Booker also went on to say the extraction fan is still not working it is not connected to go outside. Eamonn Whyte agreed to look into this and obtain any quotes required.  
The dangerous drain was pointed out the Clerk which runs alongside the right-hand side of the Centre. Clerk to inform Anglian Water.  
The hanging baskets have died the Ground Maintenance team had taken away to replace. This must be replaced by 22/07 when the Best Kept Village judging would commence. Any offer of donated items need to be agreed by the Committee as the store is becoming full of items that are unusable.  
It was also agreed that any purchases for the Centre would be agreed by the Committee prior to any actions.  
Clerk to try and source some racking from NLC for the store room.  
Works – 3 quotes had been received for the works to the roof, fascias and soffits and the rendering of the area to the rear. To ensure that all the quotes are the same Eamonn Whyte suggested that a Quantity Survey is engaged to draw up a method statement and quotes to be gained based on this statement. Cllr Booker to arrange the creation of the statement and this will be circulated to the Committee prior to it being sent out for quotes.  
Two of the fire exits need checking – this will be done with Cllr Woodhead after the meeting.

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b. To determine actions required with regard to the Community Café.

Peggy's World will cease running the Café from 30/07. Fortunately, Cllr Graves had found a resident with a huge raft of experience who was willing to take on the running of the Café as a business venture.

A round of applause was provided to Eamonn Whyte who will run the Café from 31/07 and will re-launch with new menus on 03/09.

Due to the fact that all new equipment will have to be purchased and a settling in period was required the Community Centre Committee recommend to the Parish Council that the Café is run rent free for 6 months, followed by a review.

**Resolved** – approval of the Committees recommendations and the café will be run rent free for 6 months. The café will pay the electricity bill and will be responsible for the cleaning of the centre in this time period.

c. To determine actions required with regard to the installation of a defib.

The Clerk has been in touch with both the Charity and EMAS and the cabinet had been delivered. The Clerk to arrange for an electrician to install the box on the outside wall to the left of the centre before the fire doors.

Once the cabinet has been installed EMAS will come back and install the defib showing Committee Members how to use it.

EMAS have stated that they will check the cabinet and defib yearly and no responsibility at present will fall on the Parish Council or Committee.

Eamonn Whyte stated that he had seen an item on the news stating that the maintenance checks will fall to those organisations that have taken a defib due to the cost to EMAS.

d. Any other relevant items.

Katie Smithson and Lisa Hutton stated that they would take on the running of the Facebook Group and change into a Facebook page which would access more viewers and be public.

3. To receive an update from the Railway & Transport representative with regard to the station determining actions required.

The next meeting was scheduled for September.

## **1807/13 Police Matters / NATs / Neighbourhood Watch (NHW)**

a. To receive comments on police matters, determining any actions required.

There was a meeting being held on 19<sup>th</sup> July at 6pm for Parish Councillors to raise any ASB issues in the parish.

b. To be notified of any CCTV requests for footage which have been made to the Parish Council from Humberside Police.

No requests received.

c. To receive an update on the installation of CCTV at the roundabout determining any further actions required.

In principle NLC will allow an appropriate CCTV unit to be fitted on a street light. The Clerk has a few things to sort out prior to this being actioned.

## **1807/14 Highways / Footpaths / NLC issues**

a. To consider the installation of a bench located on Marsh Lane along with planters.

Item deferred as Cllr N Graves was dealing with this.

b. To notify the Clerk of any issues to be taken up with NLC.

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Cllr Clark stated that he had received calls with regard to the completion of Peploe Lane resurfacing which will be carried out in the next month.

Clerk to organise a site meeting with NLC and Cllr G Booker with regard to the gullies.

## **1807/15 Planning**

To receive any decisions and to discuss the following application from North Lincolnshire Council.

**2018/1073** – outline planning permission for the erection of an agricultural workers dwelling with all matters reserved for subsequent approval at Coulbeck Farm, West Hann Lane, Barrow Haven.

**Resolved** – no objection or comment.

## **1807/16 Correspondence for Discussion/Decision**

- a. To be notified of the NALC Star Council Awards 2018 determining any actions required.  
Item noted.
- b. To be notified of the Northern Powergrid works on the Millennium Walk determining any further actions required.  
Northern Powergrid needed to carry out some work on the Millennium Walk and need to move one of the tyres to gain access. The Clerk has agreed to this and had stated that if there was any damage that this had be rectified. Mrs Dent had also been informed.
- c. To be notified of the ERNLLCA Ledbury Decision determining any further actions required.  
Item noted.
- d. To consider attendance at the North Lincolnshire In Bloom Presentation at the Civic Centre, 31<sup>st</sup> July at 3.30pm.  
The Clerk will represent the Council.
- e. To consider any resolutions to the 2018 ERNLLCA AGM.  
Item noted.
- f. To be notified of the ERNLLCA District Meeting commencing 6pm and the NLC Town & Parish Council Liaison Meeting at 7pm on 19<sup>th</sup> July at the Civic Centre.  
The Clerk will be representing the Parish Council.
- g. To be notified of the ERNLLCA Remembrance Day Silhouetted grant scheme determining actions required.  
Item noted.

### **Correspondence for Information**

- c. Highway Issues update.
- d. ERNLLCA June newsletter.
- e. NLC Elections use of premises.
- f. NATs minutes of the meeting held 22/02/18.
- g. Police & Crime Commissioners summary of meeting held 26/06.
- h. BCCRP minutes of the OGM held 05/06/18.

## **1807/17 Accounts**

- a. To consider the purchasing of a ladder for the Centre use adhering to all H & S measures.  
**Resolved** – aluminium 2.74m ladders to be purchased. Clerk to arrange.

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- b. To consider the purchasing of the Red Ensign flag for 03/09 Merchant Navy Day and to determine the flying of other flags.

It was agreed at this time not to purchase any flags.

- c. To approve the monthly accounts for payment. See financial report.

**Resolved** – approval of accounts for payment.

28.06.18	Online	R Green	Parish Paths	£395.50
10.07.18	Online	NLC	Council Tax - Flat	£237.02
10.07.18	Online	N Graves	Community Centre Expenditure	£54.00
17.07.18	Online	Shaw Electrical Services	Emergency Call out - flat	£273.60
18.07.18	Online	D Hotson	Salary – July/Aug	£1,038.78
18.07.18	Online	HMRC	Tax - July/Aug	£201.60
18.07.18	Online	MD Signs	No Dogs signage	£15.00
18.07.18	Online	Norton Security Services	Fire Alarm call out	£112.50
18.07.18	Online	P Farrow	Community Centre Expenditure	£152.00
18.07.18	Online	M Skipworth	Ground Maintenance - July	£215.00
23.07.18	Online	ICO	Data Protection Registration Fee	£40.00
15.08.18	Online	M Skipworth	Ground Maintenance - August	£215.00

## **1807/18 Minor Items**

- a. To take any points from members.

- No items raised.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- Letter from Mr A Cheyne asking who had paid for the grass to be cut on Manchester Square – the Clerk has replied stating this was not the Parish Council and he should contact NLC to determine if they had paid for it.

Mr Cheyne also questioned why the most recent minutes and agenda was not on the website – this was rectified by the Clerk.

## **1807/19 Agenda Items for the next meeting –**

- Parish Council vacancy.
- Recreation Ground planning application.

## **1807/20 To confirm the date and time of the next meeting as 19<sup>th</sup> September, 2018 at 7pm at the New Holland Community Centre, Barrow Road, New Holland.**

## **1807/21 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed**

No items raised.

The meeting closed at 7.40pm.