

NEW HOLLAND PARISH COUNCIL AGENDA

Clerk to the Council: Deb Hotson

Telephone: 0784 220 1877

Email: clerk@newhollandparishcouncil.gov.uk

You are hereby summoned to attend the meeting of the New Holland Parish Council on **Wednesday 17th June, 2020**. Proceeding will be held remotely and will commence at **6.30pm**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. ***If members of the public would like to join the meeting please contact the Clerk.***

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

D Hotson

Deb Hotson - Clerk to the Council - Date of issue –11th June, 2020

2006/01 To note apologies for absence

2006/02 To approve the Internal Auditor for 2020/21

2006/03 To confirm the meeting dates for 2020/21

2006/04 To confirm Councillors have reviewed their Register of Interests

2006/05 To elect a Planning Representative(s)

2006/06 To receive the Fire Safety Risk Assessment for 2020 determining any actions required

2006/07 To review the following Parish Council procedures/policies

- Standing Orders
- Financial Regulations
- Reserves Policy
- Asset Register
- Financial and H & S Risk Assessments
- To receive the annual Fire Safety Risk Assessment for the Centre.
- Complaints Procedure
- CCTV Policy & Request Form
- Members & Officers Protocol
- Scheme of Publication Policy
- General Data Protection Regulations
- Equal Opportunities Policy
- Community Emergency Plan
- Disciplinary & Grievance Procedure
- Child Protection Policy
- Vulnerable Adult Policy
- Co-option Policy
- Terms of Reference of the Emergency Management Committee & Personnel Committee.

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2006/08 To review/approve the following Community Centre procedures/policies

- Booking Process
- Keyholder agreement
- Weekly H & S check sheets
- Lone Working Policy
- Environmental Policy

2006/09 To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

2006/10 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2006/11 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

2006/12 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 20th May, 2020 to be approved and signed.

2006/13 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

2006/14 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues including the outstanding highway issues.

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2006/15 Community Centre

- a. To receive an update on the centre refurbishment project determining further actions.
- b. To consider the cost for the next phase of refurbishments at the centre.
- c. To receive the weekly H & S check sheets for the Centre.
- d. To consider the re-location of the post box from the old post office to the wall of the Community Centre, determining actions required.
- e. To determine and review any other actions.

2006/16 Delegate Reports

- a. To receive a report from the Recreation Ground Committee determining any actions required.
- b. To receive a report from the New Holland Regeneration Group determining any actions required.
- c. To receive an update from the Railway & Transport Representative determining any actions required.

2006/17 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To receive comments on police matters, determining any actions required.
- b. To be notified of any CCTV requests for footage which have been made to the Parish Council from Humberside Police.

2006/18 Highways / Footpaths / NLC issues / Parish Issues

- a. To consider the information received from NLC on the ownership of the woods on the Millennium Walk that have had trees cut down and taken determining actions required.
- b. To notify the Clerk of any issues to be taken up with NLC.

2006/19 Planning

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

2020/175 – retrospective planning permission for a biomass boiler, loading plant and enclosure at Abor Forest Products, Barrow Road, New Holland.

2006/20 Correspondence for Discussion/Decision

- a. To be notified of the NAT member details information received from NLC determining actions required.

Correspondence for Information

- b. ERNLLCA newsletter 3 & 4.
- c. NLC Highway updates.
- d. Update from Network Rail on the rail works schedule.

2006/21 Accounts

- a. To consider taking on the devolved grass verge/PROW cutting for East Halton & Thornton Curtis as requested by NLC.
- b. To consider the quotes received for the grass verge/PROW cutting for East Halton & Thornton Curtis.
- c. To consider a donation to the British Red Cross.
- d. To approve the monthly accounts for payment. See financial report.

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28.05.20	Lawn & Order	Grass verge cutting – cut 3	£234.00
28.05.20	Zurich Municipal	Insurance renewal	£340.49
28.05.20	JB Rural Services	Ground Maintenance – Millennium Park, Station & Centre	£120.00
		Grass verges – S & N Killingholme – 1 st cut	£618.00
02.06.20	Grove Groundworks	PROW – 1 st cut	£195.50
02.06.20	JB Rural Services	Grass verges – S & N Killingholme – 2 nd cut	£618.00
		PROW – S & N Killingholme – 1 st cut	£180.00
02.06.20	Norton Security	Fire Alarm/CCTV call out and checks	£65.00
09.06.20	JB Rural Services	Grass verges – S & N Killingholme, Thornton Curtis & East Halton	£858.00
		New Holland – supply of plants	£300.00
17.06.20	D Hotson	Salary/Tax – April & May	
17.06.20	D Rowbottom	Gas Safety Check - flat	£50.00

2006/22 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2006/23 Agenda Items for the next meeting –

2006/24 To confirm the date and time of the next meeting as Wednesday 15th July, 2020 at 6.30pm – via a Zoom platform.

2006/25 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Appendix A – Clerks Report

- a. Clerk has reported all NLC highway issues. Agenda item.
- b. Clerk has contacted the Environmental Team again with regard to the Millennium Walk – cutting down of the trees, replacement of PROW signage and repair to the gravelled area.
- c. Clerk has contacted Network Rail with regard to planned works. Agenda item.
- d. Clerk has asked Ward Cllrs to chase up the flying tipping of dyke debris on the grass verges on Barrow Road. This has now been outstanding for 6 months. Clerk has also asked for an update on the cutting back of the trees on the highway from Manchester Square.