

# NEW HOLLAND PARISH COUNCIL AGENDA

Clerk to the Council: Deb Hotson

Telephone: 0784 220 1877

Email: clerk@newhollandparishcouncil.gov.uk

You are hereby summoned to attend the meeting of the New Holland Parish Council on **Wednesday 20<sup>th</sup> May, 2020**. Proceeding will be held remotely and will commence at **6.30pm**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. ***If members of the public would like to join the meeting please contact the Clerk.***

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

D Hotson

**Deb Hotson - Clerk to the Council - Date of issue –14<sup>th</sup> May, 2020**

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## **2005/01 Apologies for absence**

To note apologies for absence.

## **2005/02 Procedural**

- a. To devolve power to the chairman and clerk for a period covering the Covid19 pandemic.
- b. To agree the meeting dates for 2020/21.

## **2005/03 Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

## **2005/04 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

## **2005/05 Minutes of Previous meeting**

Minutes of the Parish Council meetings held on 19<sup>th</sup> February, 2020 to be approved and signed.

## **2005/06 Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

## **2005/07 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

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## **2005/08 Community Centre**

- a. To receive an update on the centre refurbishment project determining further actions.
- b. To determine and review any other actions.

## **2005/09 Delegate Reports**

- a. To receive the Chairman's Report for 2019/20.
- b. To receive a report from the Recreation Ground Committee determining any actions required.
- c. To receive a report from the New Holland Regeneration Group determining any actions required.
- d. To receive an update from the Railway & Transport Representative determining any actions required.

## **2005/10 Police Matters / NATs / Neighbourhood Watch (NHW)**

- a. To receive comments on police matters, determining any actions required.
- b. To be notified of any CCTV requests for footage which have been made to the Parish Council from Humberside Police.

## **2005/11 Highways / Footpaths / NLC issues / Parish Issues**

To notify the Clerk of any issues to be taken up with NLC.

## **2005/12 Planning**

To receive any decisions and to discuss the following application received from North Lincolnshire Council.

**2020/680** – planning permission to erect a timber framed summer house at 5 Peplow Crescent.

## **2005/13 Correspondence for Discussion/Decision**

- a. To be notified of the citizen advice Lincs funding request determining any actions required.
- b. To be notified of the NLC Speed Monitoring Schedule and Covid 19 information determining any actions required.
- c. To be notified of the Citizens Advice North Lincs Community Services determining actions required.

### **Correspondence for Information**

- d. ERNLLCA April & May 2020 newsletter.
- e. NLC Highway updates.
- f. Police & Crime Commissioner Media Information.
- g. Covid19 community update.
- h. PCC Election notice of cancellation from NLC.
- i. BCCRP Minutes of the meeting held 03/03/20.
- j. Salt bin on order for the centre.
- k. Planter replacement at the Station will be carried out when circumstances permit.

## **2005/14 Accounts**

- a. To approve the membership renewal to HWRA for £50.
- b. To approve the engagement of the contractors as per the tender summary circulated for the grass cutting as contractor A for grass verges and contractor D for flower beds and general cutting and contractor C for PROWs.

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- c. To consider taking on the devolved grass verge/PROW cutting for Kirmington & Croxton, South & North Killingholme, East Halton and Thornton Curtis as requested by NLC.
- d. To consider the quotes received for the grass verge/PROW cutting for Kirmington & Croxton, South & North Killingholme, East Halton and Thornton Curtis.
- e. To consider a donation to LIVES.
- f. To be notified and approve the Internal Audit report 2019/20 and determine any actions required.
- g. To review and approve the Annual Return Assertions Pro forma Policy for 2019/20.
- h. To approve the Annual Governance Statement 2019/20.
- i. To approve the Accounting Statement 2019/20.
- j. To consider the renewal of the Insurance Policy.
- k. To consider membership renewal for ERNLLCA at £441.94 for 2020/21.
- l. To approve the monthly accounts for payment. See financial report.

|          |                   |  |         |
|----------|-------------------|--|---------|
| 02.04.20 | British Gas       | Community Centre expenditure                           | £295.06 |
| 03.04.20 | Lawn & Order      | Grass verge cutting – cut 1                            | £234.00 |
| 12.05.20 | Lawn & Order      | Grass verge cutting – cut 2                            | £234.00 |
| 12.05.20 | JB Rural Services | Ground Maintenance – Millennium Park, Station & Centre | £120.00 |
|          |                   | Ground Maintenance – planting - April                  | £180.00 |
| 20.05.20 | D Hotson          | Salary/Tax – April & May                               |         |
| 20.05.20 | R Dixon           | Internal Audit Fee                                     | £365.00 |
| 20.05.20 | Vision ICT        | Webhosting & Email June20-May21                        | £276.00 |
| 01.05.20 | British Gas       | Community Centre expenditure                           | £74.45  |

## **2005/15 Minor Items**

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## **2005/16 Agenda Items for the next meeting –**

**2005/17 To confirm the date and time of the next meeting as 17<sup>th</sup> June, 2020 at 6.30pm – method to be confirmed.**

**2005/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

## **Appendix A – Clerks Report**

- a. Clerk has reported all NLC highway issues. Agenda item.
- b. Clerk has contacted the Environmental Team with regard to the Millennium Walk – cutting down of the trees, replacement of PROW signage and repair to the gravelled area.