

NEW HOLLAND PARISH COUNCIL AGENDA

Clerk to the Council: Deb Hotson

Telephone: 0784 220 1877

Email: theparishcouncil@outlook.com

You are hereby summoned to attend the meeting of the New Holland Parish Council on **Wednesday 15th May, 2019**. Proceeding will be held at the **New Holland Community Centre, Barrow Road, New Holland** and will commence at **6.30pm** after the Annual Parish Meeting and the Annual Meeting of the Parish Council. The agenda is set out below. Members of the public and press are welcome.

D Hotson

Deb Hotson - Clerk to the Council - Date of issue –9th May, 2019

Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

1905/01 Apologies for absence

To note apologies for absence.

1905/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

1905/03 Parish Council Co-option

To receive any co-option applications determining actions required.

1905/04 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 20th March, 2019 to be approved and signed.

1905/05 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

1905/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

1905/07 Community Centre

- a. To determine, that due to the lack of community members whether a Committee is required or issues can be dealt with via the Parish Council.
- b. To be notified of the grant funding received determining further actions.
- c. To receive an update on the café determining any actions required.
- d. To determine and review any other actions.

1905/08 Delegate Reports

- a. To receive a report from the Recreation Ground Committee.

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- b. To receive an update from the Railway & Transport representative about the station determining actions required.

1905/09 Police Matters / NATs / Neighbourhood Watch (NHW)

- a. To receive comments on police matters, determining any actions required.
- b. To be notified of any CCTV requests for footage which have been made to the Parish Council from Humberside Police.

1905/10 Highways / Footpaths / NLC issues / Parish Issues

- a. To receive an update report on a competition for children to participate in the creation of an anti-dog fouling poster determining actions required.
- b. To receive an update with regard to the planting of trees along the verges, at the roundabout and any other areas via the Woodland Trust.
- c. To determine actions required with regard to carrying out a litter pick at the Millennium Park.
- d. To determine actions required with regard to the placement of the boat planters in the parish.
- e. To review the pilot grass verge and parish path maintenance determining any actions required.
- f. To be notified of the further correspondence received from a resident with regard to the Millennium Park ground maintenance carried out earlier in the year, determining any actions required.
- g. To notify the Clerk of any issues to be taken up with NLC.

1905/11 Planning

To receive any decisions and discuss the following application received from North Lincolnshire Council.

2019/699 – planning application to erect detached garage at 5 Peploe Crescent.

1905/12 Correspondence for Discussion/Decision

- a. To be notified of the NALC T & PC VE Day 75 event scheduled for 8th May, 2020 determining actions required.
- b. To determine any suggested resolutions to go to the ERNLLCA AGM.
- c. To consider attendance to the Volunteer Showcase Event.
- d. To consider attendance to the ERNLLCA Chairmanship Training Event.
- e. To consider attendance to the ERNLLCA Being a Good Cllr Training Event.

Correspondence for Information

- f. Membership of the ERNLLCA Executive Committee. This is currently included in the Annual Meeting of the Parish Council agenda.
- g. ERNLLCA – Making Tax Digital – VAT. The Parish Council are not VAT registered so therefore can continue to reclaim VAT via paper format as the currently do.
- h. ERNLLCA minutes of the meeting held 27/03/19.
- i. ERNLLCA March & April Newsletters.
- j. NLC Highway updates.

1905/13 Accounts

- a. To review and approve the signing of a new mandate for a term of 4 years.
- b. To be notified and approve the Internal Audit report 2018/19 and determine any actions required.

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- c. To approve the Annual Governance Statement 2018/19.
- d. To approve the Accounting Statement 2018/19.
- e. To review and approve the 2019/20 Insurance Policy.
- f. To consider the cost of an SSL Certificate to secure the website.
- g. To consider membership renewal for VANL at £20 for 2019.
- h. To consider membership renewal for ERNLLCA at £301.25 for 2019.
- i. To be notified of the outcome of the grant applications submitted for the refurbishments of the Community Centre and installation of new notice boards determining actions required.
- j. To approve the monthly accounts for payment. See financial report.

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| 04.04.19 | A Sissons | Ground Maintenance / Flower beds - April | £189.01 |
| 08.04.19 | R Coleman | Community Centre expenditure | £1,554.19 |
| 15.04.19 | Norton Security Systems | Fire Alarm maintenance | £135.00 |
| 15.04.19 | Lawn N Order | Grass Verge Maintenance | £216.00 |
| 30.04.19 | British Gas | Community Centre expenditure | £184.97 |
| 01.05.19 | Grove Groundworks | Parish Path Maintenance | £195.50 |
| 01.05.19 | A Sissons | Ground Maintenance | £35.00 |
| 07.05.19 | Lawn N Order | Grass Verge Maintenance | £492.00 |
| 15.05.19 | R Dixon | Internal Audit Fee | £345.00 |
| 15.05.19 | Vision ICT | Web Hosting & Email Annual Fee | £276.00 |
| 15.05.19 | Zurich Municipal | Insurance renewal | £340.02 |
| 15.05.19 | D Hotson | Salary/Tax | |
| 15.05.19 | A Sissons | Ground Maintenance - May | £189.01 |

1905/14 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

1905/15 Agenda Items for the next meeting –

1905/16 To confirm the date and time of the next meeting as 19th June, 2019 at 7pm at the New Holland Community Centre, Barrow Road, New Holland.

1905/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

Appendix A – Clerks Report

- a. Clerk has reported all highway issues – agenda item.
- b. Clerk has sent all outstanding highway issues to Ward Cllrs – agenda item.
- c. Clerk has contacted NLC with regard to the siting of trees along the bypass and along Barrow Road – agenda item.
- d. Clerk has reported the safety concerns with regard to the trees on the Millennium Walk to NLC – to date no response.
- e. Clerk reported the suspected sewage into the dyke on Peploe Lane to the Internal Drainage Board – issue reported to Anglian Water.
- f. Clerk contacted the Scouts who carried out a litter pick in the playing field.